Church of South India
Karnataka Central Diocese

RT. REV. DR. VINCENT VINOD KUMAR
BISHOP

Diocesan Office : # 20, Third Cross
CSI Compound, Bengaluru - 560 027
Phone: 22223766 / 22224941 / 22109653

REF: KCD/GEN/BC/COR/008/197/2026-27

August 21, 2026

All Presbyters & Deacons,
Karnataka Central Diocese

Dear Friends,

The Diocese is seeking a qualified and experienced Manager to oversee the operations, hospitality services, and maintenance of the CSI Retreat Centre in Kodaikanal. The primary responsibility of this role is to manage campus infrastructure, foster high guest satisfaction, and ensure operational efficiency and sustainability across all accommodation units, conference halls, dining areas, and surrounding retreat grounds.

CRITERIA FOR THE SAME IS ATTACHED AS A SEPARATE SHEET.

Kindly make an announcement of the same during the Worship Services in your churches on three consecutive Sundays, i.e., August 23, 30 and September 6, 2026, and encourage the members of your congregations to apply.

Thanking you,

Yours sincerely,

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BISHOP

CC: Officers of the Diocese

CSI KARNATAKA CENTRAL DIOCESE

Manager Required for CSI Retreat Centre, Kodaikanal

The Karnataka Central Diocese is looking for a Manager with vision and integrity.

The role is open to applicants from the Church of South India / Church of North India / Marthoma and Methodist Churches only.

Academic Qualification: A Bachelor's Degree/Diploma in any discipline, preferably, Hotel Management, Hospitality, or Tourism Management from a recognized Institution.

Required Experience: A minimum of five years of professional experience in establishment management, such as reputable hotels, resorts, retreat centres, guest houses, or institutional hospitality facilities.

Software Knowledge: Proficiency in standard desktop software, including Microsoft Office (Word, Excel, Outlook), basic inventory management software, and electronic record-keeping systems.

Age: 40 Years and above.

Salary and Allowances: As per Diocesan rules.

Contract Duration: A two-year contractual appointment, which can be extended.

Housing: On-site accommodation at the CSI Retreat Centre in Kodaikanal is provided as part of the operational role.

Apply on or before **September 08, 2026 by 5:00 p.m.** along with self-attested copies of Certificates, Testimonials, references from two responsible persons of good standing, and a passport size Photograph.

Apply to:

The Diocesan Secretary
Karnataka Central Diocese,
#20, 3rd Cross, CSI Compound,
Mission Road,
Bangalore – 560 027.
Website: www.csikarnatakacentraldiocese.org

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